

Draft agenda EB - Secretariat meeting November 14 - 15

Saturday, November 14

9.30am - 1pm Session EB - Secretariat

9.30am	Teambuilding
10 - 10.15	Expectations EB-Secretariat meeting Mural
10.15 - 10.45am	Overview ongoing and upcoming projects (Milosh)
10.45 - 11am	break
11 - 11.30	Understanding of each other's tasks
11.30 - 12.15	Analysis of EB-Secretariat relations
12.15 - 1pm	Action points

1- 2.30pm Lunch Break

(EB member attending the UEF Kick-Off Meeting (KOM) will here be updated about our meeting)

2.30 - 6.30pm EB only meeting

14.30 - 15.30	Adoption of draft agenda Adoption of draft minutes from previous meeting (November 2) Press - jamboard-based brainstorming <i>Prepared by Sebastiano, Diletta, Sean and Michal</i> With Sean & Michal invited
15.30 - 15.45	break
15.45 - 16.30	How do we want to design our campaigns? Questions prepared by Leonie With Sean & Michal invited
16.30 - 16.45	break
16.45 - 17.30	YFJ elections EMI elections

17.30 - 18.15	Financial overview (Chris) HR update (Milosh)
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Sunday, November 15

9.30 am - 1pm EB - Secretariat Training

9.30 - 9.40am	Wake up
9.40 - 11am	Training on Advocacy (Sebastiano) (resulting in our political priorities - postponed)
11 - 11.20	break
11.20 - 12.30	Online meetings (Milosh) Practical tips and tricks in organising online meetings (both educational and general) We will present a check-list as a tool that we can use in the future.
12.30 - 1pm	EB only: Feedback #HomeFC2020 (Milosh to summarize feedback forms & feedback Secretariat)
1 - 1.30pm	FC Spring 2021 <ul style="list-style-type: none"> - Date of the event - Next steps long-term Strategy (proposal) Next dates of our EB meetings AOB <ul style="list-style-type: none"> - Upload of minutes - Capacity Building Webinars - Video

Minutes EB Meeting (14/11/20 - Afternoon)

Present: Everyone (Leonie excused in the beginning of the meeting)

Guests: Michal and Sean

1.	Adoption of draft agenda
Discussion: <ul style="list-style-type: none"> - Add AOB - Regular upload of EB Meeting Minutes on Internal Area Decision: <ul style="list-style-type: none"> - Agenda approved 	
2.	Adoption of draft minutes from previous meeting

Discussion: <ul style="list-style-type: none"> - Update the section on the Copyright with TNF Decision: <ul style="list-style-type: none"> - Minutes approved 	
3.	Press
Discussion: Brainstorming through JamBoard. Decision: Sebastiano, Leonie, Diletta, Michal and Sean come out with final suggestions based on the discussion and a detailed plan is presented at the next EB meeting.	
4.	How do we want to design our campaigns? Questions prepared by Leonie
Discussion: Discussion happened on the Mural platform. Decisions: Diletta, Moritz, Andreas and Leonie to come with 1st draft based on the discussion	
5.	European Youth Forum (YFJ) elections European Movement International (EMI) federal assembly and elections
<p>The <u>EMI Federal Assembly and board elections</u> will take place next week. Sebastiano, Milosh and Valentin will attend and carry the JEF vote. Eva Maydell, running again for President, has reached out to JEF. A call has taken place with Petros Fassoulas (SG) on practicalities.</p> <p>JEF is supporting Valentin Dupouey for Vice-President (candidate of all youth organisations), as well as Veronika Chmeralova for board (candidate of all youth organisations). JEF also supports Antonio Argenziano (candidate of EM Italy, with co-nomination of JEF). Mandate to Sebastiano to continue calls and coordination with membership of EMI at large and JEF sections involved, to garner support for our candidates.</p> <p>The <u>YFJ General Assembly and board elections</u> will take place next week. Emma and Milosh will attend and carry the JEF votes. They have already represented JEF amendments on political resolutions on the issue of international security and youth participation.</p> <p>JEF is supporting Simon Devos-Chernova for the Financial Control Commission. The EB is happy to note the strong amount of JEFers running for YFJ board positions (with different mandates)</p>	
6.	Financial overview (Chris) HR update (Milosh)
<ul style="list-style-type: none"> • Agreed on per diems for online statutory meetings • Question of spending money 	

<ul style="list-style-type: none"> • Stable and within the estimated cash flow • Proposal by Auditors: add a slide to talk about expenditures by project. Milosh is figuring out how to best present it. • Theo has been offered a full-time position from this month onwards (the EB is very happy) • Contracts for everyone stable • (disclosed matter) 	
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9.30 - 9.40am	Wake up
9.40 - 11am	<p>Training on Advocacy (Sebastiano)</p> <p>The discussion on our political priorities is postponed.</p> <p>The EB as well as the Secretariat members present thank Sebastiano for preparing and managing the training.</p>
11 - 11.20	break
11.20 - 12.30	<p>Online meetings (Milosh)</p> <p>Practical tips and tricks in organising online meetings (both educational and general) We will present a check-list as a tool that we can use in the future.</p> <p>https://docs.google.com/presentation/d/10kR612bQnAwlmzXDAaiCw2TVcdg8sQfUPB3T721P1Wk/edit#slide=id.gaafdd0b220_0_22Z</p> <p>The EB as well as the Secretariat members present thank Milosh for preparing and managing the training.</p>
12.30 - 1pm	<p>EB only: Feedback #HomeFC2020</p> <p>Milosh summarized the feedback from the Secretariat as well as from the feedback forms.</p>

1 - 1.30pm

FC Spring 2021

- Date of the event
- Next steps long-term Strategy (proposal)

The EB agrees to postpone the FC and change the format: Online discussion on statutory events to ensure that legal requirements will be fulfilled, with the possibility for full participation by all FC members and sections, combined with two physical events in Barcelona (Spain) and Hamburg (Germany) (tbc), as the last FC location.

Contacting FC to define exam seasons, ensuring that we meet when most can meet.

Idea to create a barometer system to identify benchmarks on when physical meetings can take place and when not. Leonie and Milosh to brainstorm.

Leonie presented a concept for the next steps on the long-term strategy. The EB worked on the document itself.

Next dates of our EB meetings

Leonie to send doodle for our next regular meetings.

AOB

- Upload of minutes

They are on Leonie's to do list.

- Capacity Building Webinars

First or second week of December, call to go out next week.
Inclusion week in European civic education, Dec 14 - 19.

- Video

Christelle and Sean to record the video.